



Service Truck, Equipment, Tools & Hazardous Materials Safety Checklist

- I. Service Truck
 - A. Maintenance checklist (see other side).
 - B. Are materials on roof rack tied down properly?
 - C. Are materials and equipment in the truck properly secured?

- II. Personal Protective Equipment
 - D. Eye protection?
 - E. Respirators and masks?
 - F. Helmets, hoods, head protection?
 - G. Gloves, aprons, sleeves?
 - H. Hearing protection?
 - I. Safety harnesses and lifelines?
 - J. Back support belts?
 - K. Proper work boots?
 - L. Shirts are to be worn.
 - M. No short pants.

- III. Hand Tools
 - A. Proper tool being used for each job?
 - B. Neat storage, safe carrying?
 - C. Inspection and maintenance?
 - D. Electric tools are grounded?

- IV. Hazardous Materials
 - A. Is a binder containing MSDS for supplies containing hazardous chemicals available to employees before using.

VEHICLE PREVENTIVE MAINTENANCE RECORD

Date _____

Vehicle Number _____

Driver _____

Company records indicate your vehicle was last serviced at _____ miles on _____. Next service date due at _____ miles.

Preventive Maintenance

Check the following each day your vehicle is used:

- ____ Brake Lights
- ____ 4-Way Flashers
- ____ Engine Gauges
- ____ Adjust Mirrors
- ____ Tires (Excessive Wear, Sidewall Cuts, Air Pressure)
- ____ Horn
- ____ Brakes
- ____ Parking Brake
- ____ First Aid Kit
- ____ Accident Report Envelope
- ____ Safety Equipment (Fire Extinguisher, Flares, Triangles)

The following checks should be made once each week:

- ____ Transmission Fluid
- ____ Battery Level
- ____ Radiator Fluid Level

The following checks should be at least once a month:

- ____ Master Cylinder
- ____ Hoses (for Cracks or Leaks)
- ____ Engine Block for Oil Leaks

Please initial the appropriate date on those days the above checks are accomplished. Return this sheet to _____ at the end of the month.

____ 1	____ 5	____ 9	____ 13	____ 17	____ 21	____ 25	____ 29
____ 2	____ 6	____ 10	____ 14	____ 18	____ 22	____ 26	____ 30
____ 3	____ 7	____ 11	____ 15	____ 19	____ 23	____ 27	____ 31
____ 4	____ 8	____ 12	____ 16	____ 20	____ 24	____ 28	